

# ADDENDUM NO. 1 - AUGUST 24, 2017



Project: Jones County New PK-12 School  
1490 NC Hwy 58  
Trenton, NC 28585

From: SfL+a Architects  
333 Fayetteville Street  
Ste. 225  
Raleigh, NC 27601

To: Prospective Bidders

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated August 11, 2017, as noted below. Acknowledge receipt of this Addendum by writing its number and date on the Bid Form. Failure to do so may subject the bidder to disqualification.

This Addendum consists of (1) one page, with (1) one attached bid form replacement.

## **ITEM # 1 - GENERAL**

Omit Alternate #1, the Gymnasium will be included in the base bid per construction drawings. The Alternate will just be crossed out and all other alternates will remain the same number.

## **ITEM # 2 - BID MANUAL REVISIONS**

1. Revised Bid Form (attached)
2. CM 00 10 00 Invitation to Bid:
  - a. **Pre Bid Conference**  
Date: Tuesday, August 29, 2017  
Location: Jones Sr. High 1490 Hwy 58 South - Trenton, NC 28585  
Time: 4:00 PM
3. CM 00 11 00 Instructions to Bidders
  - a. Revise Pre-Bid Conference to read "On Tuesday, August 29, 2017"

**END OF ADDENDUM**

**Bid Proposal Forms**

**Jones County School**

**BID PACKAGE # AND TITLE:** \_\_\_\_\_ - \_\_\_\_\_

**BID PROPOSAL OF:** \_\_\_\_\_  
(Hereinafter call "BIDDER") (Name of Firm)

**A(N)** \_\_\_\_\_ organized and existing under the laws of the State of \_\_\_\_\_.  
(Corporation, Partnership or Individual)

**BIDDER'S NORTH CAROLINA STATE LICENSE NUMBER:** \_\_\_\_\_

**ADDRESSED TO:** **Metcon, Inc.**  
**Estimating Department**  
**763 Comtech Drive**  
**Pembroke, NC 28372**  
**(910) 521.8013**

The bidder, in compliance with the Instruction to Bidders for the above referenced project – Bid Package, having examined the complete contract documents including plans and specifications prepared by Sfl+a Architects and their consulting engineers dated 8/11/2017, all addenda issued by Metcon and the Bid Manual prepared by Metcon dated August 18, 2017 and being familiar with the site of the proposed work, schedule requirements, and with all of the conditions surrounding the construction of the proposed project, including availability of materials and labor, hereby proposes to furnish all labor, materials, engineering, permits, fees, taxes, insurance, bonds if required, scaffolding, hoisting, tools, equipment, machinery, rentals, transportation, supervision, clean-up, and safety measures to perform all work and furnish all services necessary to provide the entire scope of work indicated in this Bid Package and Exhibit A – Scope of Work, for the prices indicated on this Form of Proposal. These prices are to cover all expenses incurred in performing the work required for this Bid Package Scope of Work including all alternates and allowances.

**BIDS WILL BE Publicly Opened**

**Hand Delivered**

**Location: Jones County Board of Education**  
320 W Jones Street  
Trenton, NC 28585

**Mailed Bids MUST Be Received on or before 9/6/2017**

Mail: Metcon, Inc	<b>or</b>	Metcon, Inc
Attn: Estimating		Attn: Estimating
763 Comtech Drive,		3100 Smoketree Court, Suite 215
Pembroke, NC 28372		Raleigh, NC 27604

All risk of late arrival due to unanticipated delay-whether delivered by hand, U.S. Postal Service, courier or other delivery service is entirely on the bidder. It is the sole responsibility of the bidder to have the bid proposal physically in the office by the specified time and date of opening

**The Bidder acknowledges that he/she has read and familiarized him or herself with the Minority, Woman, and Small Business Enterprise Program, Section 00 38 00, and further agrees to fully incorporate and participate with this program. The Bidder has also completed and attached to this bid proposal, the required forms entitled either:**

**“Affidavit 1 – List of Good Faith Efforts” or “Affidavit 2 – Intent to Self-Perform”**

The Bidder agrees, that if a written notice of acceptance of the bid is mailed or delivered to the undersigned within ninety (90) days after the proposal due date , to enter into a Subcontract Agreement with the Construction Manager for the bid amount indicated in the appropriate spaces on this form, which is based upon the information contained in the plans and specifications, addenda, the Bid Manual, and the Scope of Work defined in Exhibit A – Scope of Work, and including work that might be considered a part of this trade’s standard scope of work, but is not specifically indicated herein. The bidder further agrees to, within ten (10) calendar days, deliver to the Construction Manager a contract properly executed, insurance certificates, and if required, a Performance and Labor & Material Payment Bond.

After Bid Proposals are received, tabulated, and evaluated by the Construction Manager, and the successful Bidder for each Bid package has been determined, said Bidder agrees to meet immediately with the Construction Manager for purposes of determining that the Bidder has included a complete scope of work in their proposal. For purposes of these meetings, the Bidder agrees to provide herein a complete, detailed cost breakdown, a list of all Sub-Subcontractors, a list of all Suppliers, a schedule of anticipated manpower, a list of all items, materials and their manufacturers proposed for use in the work as required by the Construction Manager.

**The Bidder acknowledges receipt of the following Addenda issued by the Construction Manager:**

- Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_
- Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_
- Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_
- Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_

**BASE BID**

The undersigned agrees to perform the entire Scope of Work for this Bid package #\_\_\_\_\_, as described in the Contract Documents, Addenda, and Bid Manual, for the Lump Sum of:

\_\_\_\_\_ Dollars,  
(\$ \_\_\_\_\_). Show amount in both words and figures, in case of discrepancy, the amount shown in words shall govern.

**ALTERNATES**

All alternates must be completed with words and a dollar figure. If the base bid is not changed by the acceptance of the alternate, the words "Zero" or "No Change" is acceptable. The use of the notation "NA" or "Not Acceptable" is NOT to be used. Provide a response for each alternate. Descriptions of Alternates can be found in section 01 23 00.

**ALTERNATE NO. 02 – Demolish Existing High School.**

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_). circle one Add or Deduct

**ALTERNATE NO. 03 – Site Work Demolition at Existing High School**

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_). circle one Add or Deduct

**ALTERNATE NO. 04– Solar PV Panels Roof Mount.**

Adjust base bid by: \_\_\_\_\_ Dollars (\$ \_\_\_\_\_). circle one Add or Deduct

**ALTERNATE NO. 05 – Provide Porcelain Tile Finish on 3 Main Bathroom Blocks.**

Adjust base bid by: \_\_\_\_\_ Dollars (\$ \_\_\_\_\_). circle one Add or Deduct

**ALTERNATE NO. 06A– Bus Parking Lot Seal & Stripe**

Adjust base bid by: \_\_\_\_\_ Dollars (\$ \_\_\_\_\_). circle one Add or Deduct

**ALTERNATE NO. 06B – Resurface & Stripe Bus Parking**

Adjust base bid by: \_\_\_\_\_ Dollars (\$ \_\_\_\_\_). circle one Add or Deduct

**ALTERNATE NO. 07 – New Greenhouse, Horticulture Sheds, and Tractor Storage Pad.**

Adjust base bid by: \_\_\_\_\_

**Dollars** (\$ \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 08 – Digital Street Sign**

Adjust base bid by: \_\_\_\_\_

**Dollars** (\$ \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 09 – Composite Metal Panels**

Adjust base bid by: \_\_\_\_\_

**Dollars** (\$ \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 10 – Fibertite Roof.**

Adjust base bid by: \_\_\_\_\_

**Dollars** (\$ \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 11 – Fluid Applied Roof.**

Adjust base bid by: \_\_\_\_\_

**Dollars** (\$ \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 12 – Ballistic Glazing .**

Adjust base bid by: \_\_\_\_\_

**Dollars** (\$ \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 13 – Precast Sills.**

Adjust base bid by: \_\_\_\_\_

**Dollars** (\$ \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 14 – Slate Window Sills.**

Adjust base bid by: \_\_\_\_\_

**Dollars** (\$ \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 15 – Electrochromic Glazing for Classrooms.**

Adjust base bid by: \_\_\_\_\_

**Dollars** (\$ \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 16 – Electronically Controlled Door Locks).**

Adjust base bid by: \_\_\_\_\_

**Dollars** (\$ \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 17 – HVAC – VAV Box Unit Price (2 to 1 vs 1 to 1).**

Adjust base bid by: \_\_\_\_\_.

**Dollars** (**\$** \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 18 – Porcelain Tile**

Adjust base bid by: \_\_\_\_\_.

**Dollars** (**\$** \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 19 – Epoxy Terrazzo.**

Adjust base bid by: \_\_\_\_\_.

**Dollars** (**\$** \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 20 – Canopy to Existing Gymnasium.**

Adjust base bid by: \_\_\_\_\_.

**Dollars** (**\$** \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 21 – Demolish Existing Trenton Elementary & Jones Middle Schools**

Adjust base bid by: \_\_\_\_\_.

**Dollars** (**\$** \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 22 – Fire Pump.**

Adjust base bid by: \_\_\_\_\_.

**Dollars** (**\$** \_\_\_\_\_). *circle one Add or Deduct*

**ALTERNATE NO. 23 – Domestic Water Booster Pump.**

Adjust base bid by **adding**: \_\_\_\_\_.

**Dollars** (**\$** \_\_\_\_\_). *circle one Add or Deduct*

All North Carolina State Sales and Use Taxes or Local Sales and Use Taxes are included in the above Base Bid and Alternates (including taxes on purchased or rental of tools and equipment). Bidder agrees that this bid will remain good and may not be withdrawn for a period of ninety (90) days after receipt date of Bid Proposal.

**SCHEDULE**

Bidder has reviewed the proposed Milestone Schedule – Section CM 00 35 00 included in the bid manual and agrees that it can achieve the schedule as shown. If bidding both projects as a combination bid, Construction Manager requires evidence that contractor can maintain schedule on both project simultaneously with sufficient manpower, supervision and materials. If evidence is not sufficient or cannot be provided, an award may be made to next apparent responsive bidder on either a single project basis or both projects basis.

**CONTRACT TERMS AND CONDITIONS**

Bidder has read and reviewed the terms and conditions enclosed in the contract documents including all documents enumerated in the Table of Contents of the Bid Manual, and takes no exception and is prepared to enter into Subcontract with the Construction Manager.

Enclosure: Bid Bond of 5% of Bid for all Formal Bid Packages greater than \$100,000.00. The bid bond shall be issued for a period of ninety (90) days from the bid due date herein. Pricing shall be guarantee for (90) day from bid due date herein.

The undersigned represents that this proposal is made in good faith, without fraud, collusion, or connection of any kind with any other bidder of the same work, that he/she is competing in his/her own interest and in his/her own behalf, without connection of obligation to an undisclosed person; that no other person has any interest in regard to all conditions pertaining to the Work and in regard to the place where it is to be done, has made his/her own examination and estimates and from them makes this proposal. The undersigned understands that the Construction Manager, Owner and Architect reserves the right to reject any and all Bid Proposals and to waive any irregularities or informalities.

SIGNATURE:

\_\_\_\_\_  
(Owner, President or Authorized Agent if Corporation)

NAME & TITLE:

\_\_\_\_\_  
(Print)

2<sup>nd</sup> SIGNATURE:

WITNESS:

\_\_\_\_\_  
(If Partnership)

BUSINESS ADDRESS:

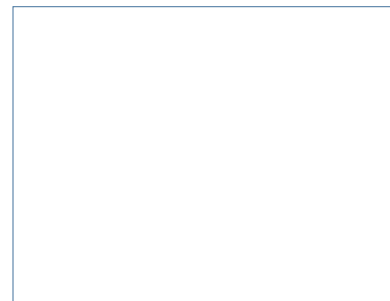
\_\_\_\_\_  
(Street Number & Street, PO Box)

\_\_\_\_\_, \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
(City, State, Zip, Phone)

ATTEST (if Corporation)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)



Check One: \_\_\_\_\_ Individual \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation

AFFIX CORPORATE SEAL HERE





**Attach AFFIDAVIT A or AFFIDAVIT B to the Bid**

**State of North Carolina – AFFIDAVIT A – Listing of the Good Faith Effort**

County of \_\_\_\_\_

Affidavit of \_\_\_\_\_

(Name of Bidder)

**I have made a good faith effort to comply under the following areas checked:**

**Bidder must earn at least 50 points from the Good Faith Efforts list for their bid to be considered responsive.**

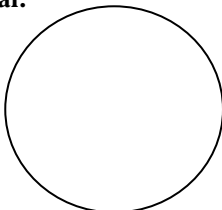
- 1 – (10 Points)** Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- 2 – (10 Points)** Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- 3 - (15 Points)** Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- 4 – (10 Points)** Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- 5 – (10 Points)** Attended pre-bid meetings scheduled by the public owner.
- 6 – (20 Points)** Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- 7 – (15 Points)** Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- 8 – (25 Points)** Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- 9 - (20 Points)** Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- 10 – (20 Points)** Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

**In accordance with GS143-128.2(d) and Board of Education Policy the undersigned will enter into a formal agreement with the firms listed in the Identification of Minority, Women, and Small Business Participation schedule conditional upon execution of a contract with the Owner. Failure to abide by this statutory provision will constitute a breach of the contract. The undersigned hereby certifies that he or she has read the terms of the Minority, Women, and Small Business Enterprise commitment and is authorized to bind the bidder to the commitment herein set forth.**

Date: \_\_\_\_\_

Name of Authorized Officer: \_\_\_\_\_

Seal:



Signature: \_\_\_\_\_

Title: \_\_\_\_\_

State of \_\_\_\_\_ County \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Notary Public \_\_\_\_\_ My commission expires \_\_\_\_\_

**Attach AFFIDAVIT A or AFFIDAVIT B to the Bid**

**State of North Carolina --AFFIDAVIT B-- Intent to Perform Contract  
with Own Workforce.**

County of \_\_\_\_\_

Affidavit of \_\_\_\_\_

(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the \_\_\_\_\_

contract.

(Name of Project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform **all elements of the work** on this project with his/her own current work forces; and

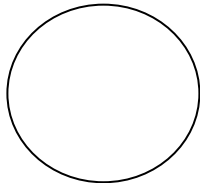
The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

**Date:** \_\_\_\_\_ **Name of Authorized Officer:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

Title: \_\_\_\_\_



Seal

State of \_\_\_\_\_, County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Notary Public \_\_\_\_\_

My commission expires \_\_\_\_\_